

Bridgend County Borough Council

Cyngor Bwrdeistref Sirol Pen-y-bont ar Ogwr



Civic Offices, Angel Street, Bridgend, CF31 4WB / Swyddfeydd Dinesig, Stryd yr Angel, Pen-y-bont, CF31 4WB

Legal and Regulatory Services /
Gwasanaethau Cyfreithiol a Rheoleiddiol
Direct line / Deialu uniongyrchol: (01656)
643148/643147
Ask for / Gofynnwch am: Andrew Rees

Our ref / Ein cyf:
Your ref / Eich cyf:

Date / Dyddiad: Friday, 10 April 2015

Dear Councillor,

AUDIT COMMITTEE

A meeting of the Audit Committee will be held in Committee Rooms 2/3, Civic Offices Angel Street Bridgend CF31 4WB on **Thursday, 16 April 2015 at 2.00 pm.**

AGENDA

1. Apologies for Absence
To receive apologies for absence (to include reasons where appropriate) from Members/Officers.
2. Declarations of Interest
To receive declarations of personal and prejudicial interest (if any) from Members/Officers in accordance with the provisions of the Members' Code of Conduct adopted by Council from 1 September 2014
3. Approval of Minutes 3 - 10
To receive for approval the minutes of the Audit Committee of 15 January 2015.
4. External Audit Plan 2014-15 11 - 32
5. Certification of Grants and Returns 2013-14 33 - 52
6. Completed Audits 53 - 64
7. Internal Audit Shared Service Self Assessment Against the Public Sector Internal Audit Standards 2014 - 2015 65 - 104
8. Annual Opinion Report of the Head of Internal Audit for the Period April 2014 to March 2015 105 - 130
9. Audit Committee Terms of Reference 131 - 136

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| 10. | <u>Internal Audit Shared Service Charter 2015/16</u> | 137 - 146 |
| 11. | <u>Draft Internal Audit Strategy and Annual Risk Based Audit Plan April 2015 to March 2016</u> | 147 - 206 |
| 12. | <u>Forward Work Programme - 2014-15</u> | 207 - 210 |
| 13. | <u>Proposed Forward Work Programme - 2015-16</u> | 211 - 214 |
| 14. | <u>Urgent Items</u> To consider any other items(s) of business in respect of which notice has been given in accordance with Rule 4 of the Council Procedure Rules and which the person presiding at the meeting is of the opinion should by reason of special circumstances be transacted at the meeting as a matter of urgency. | |
| 15. | <u>Exclusion of the Public</u> The minutes relating to the following item are not for publication as they contain exempt information as defined in Paragraph 18 of Part 4 and Paragraph 21 of Part 5 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information)(Variation) (Wales) Order 2007. If following the application of the public interest test the Joint Committee resolves pursuant to the Act to consider these items in private, the public will be excluded from the meeting during such consideration. | |
| 16. | <u>Approval of Exempt Minutes</u> | 215 - 216 |

Yours faithfully

P A Jolley

Assistant Chief Executive Legal and Regulatory Services

Distribution:

Councillors:

E Dodd
 G Davies
 GW Davies MBE
 CA Green

Councillors

RC Jones
 JE Lewis
 JR McCarthy
 M Reeves

Councillors

C Westwood
 HM Williams
 RE Young
 DK Edwards

Lay Member

J Williams